



Steps to Create a National Met Society in a nutshell

1. A few professionals supported by National Meteorological and Hydrological Service (**NMHS**) and some local Universities and (if private sector exists) also from the private sector decide the need for a National Meteorological Society (**NMSoc**).
2. A core team is formulated with a strong leader who can move the project with confidence.
3. The objectives and activities are decided.
4. The Society Name & activities are decided.
5. A "Constitution" is prepared.
6. Meeting(s) are held to finalize the Constitution and Register the newly created Society.
7. Bank Account is created.
8. Council and Committees are created.
9. Based on activities, Financing Committee makes a Budget & decides source of funding.
10. In most countries, the NMHS also helps in financing NMSocs activities directly or in kind because the NMHS must support development of the profession of Meteorology and hydrology in their country and take advantage of the activities of the Regional Meteorological Society (**RMS**) and International Forum of Meteorological Societies (**IFMS**).
11. Funding sought and collected.
12. Prepare your website and, if possible, create a Newsletter to connect your members and keep them informed about activities in meteorology and hydrology.
13. Prioritize Activities and start carrying them out.
14. Membership of your RMS e.g., AfMS, EMS, FLISMET, etc. and IFMS is sought.
15. Keep your members informed about activities of your NMSoc, RMS and IFMS and encourage them to participate in them and become a liaison between your members and RMS and IFMS.